

**West Hartford Public Schools
West Hartford, Connecticut**

Appeal Worksheets I, II, III

White Copy to Appeal Committee
Canary Copy to Initiator
Pink Copy to third party

**West Hartford Public Schools
West Hartford, Connecticut**

Appeal Worksheet I

Teacher

Assignment

Building

Date

Statement of Appeal

A conflict exists between _____ and

_____ with regard to the following issue(s):

(Please site specific area, section, process or procedure within the evaluation program that is under appeal.)

Signature of Appeal Initiator

White Copy to Appeal Committee
Canary Copy to Initiator
Pink Copy to third party

**West Hartford Public Schools
West Hartford, Connecticut**

Appeal Worksheet II

To:

From: Richard Ledwith, Executive Director of Human Resources Date:

Re: Appeal - Procedure

This will acknowledge receipt of Appeal Worksheet I. The Committee chosen to hear this appeal include:

1. _____ Chairperson

2. _____

3. _____

The hearing of the appeal is scheduled:

Day:

Date:

Time:

Location:

Room #:

White Copy to Appeal Committee
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**West Hartford Public Schools
West Hartford, Connecticut**

Appeal Worksheet III

To: Initiator of Appeal

From: PLEC Appeals

Committee Date:

In response to your appeal of _____ regarding _____

we make the following recommendations: